

# Cash Box Tally Sheet

## Beginning Cash Box

Date: \_\_\_\_\_

Function: \_\_\_\_\_

Cash Box \_\_\_\_\_

### Coin:

\_\_\_\_\_ X \$0.01 = \$ \_\_\_\_\_

\_\_\_\_\_ X \$0.05 = \$ \_\_\_\_\_

\_\_\_\_\_ X \$0.10 = \$ \_\_\_\_\_

\_\_\_\_\_ X \$0.25 = \$ \_\_\_\_\_

\_\_\_\_\_ X \$0.50 = \$ \_\_\_\_\_

**Total Coins** \_\_\_\_\_

### Currency:

\_\_\_\_\_ X \$1 = \$ \_\_\_\_\_

\_\_\_\_\_ X \$5 = \$ \_\_\_\_\_

\_\_\_\_\_ X \$10 = \$ \_\_\_\_\_

\_\_\_\_\_ X \$20 = \$ \_\_\_\_\_

\_\_\_\_\_ X \$50 = \$ \_\_\_\_\_

\_\_\_\_\_ X \$100 = \$ \_\_\_\_\_

**Total Currency** \_\_\_\_\_

**Beg. Cash Box Total** \_\_\_\_\_

### Signatures

Rec'd by: \_\_\_\_\_

Rec'd by: \_\_\_\_\_

Rec'd by: \_\_\_\_\_

## Event Proceeds

Date: \_\_\_\_\_

Function: \_\_\_\_\_

Cash Box: \_\_\_\_\_

### Coin:

\_\_\_\_\_ X \$0.01 = \$ \_\_\_\_\_

\_\_\_\_\_ X \$0.05 = \$ \_\_\_\_\_

\_\_\_\_\_ X \$0.10 = \$ \_\_\_\_\_

\_\_\_\_\_ X \$0.25 = \$ \_\_\_\_\_

\_\_\_\_\_ X \$0.50 = \$ \_\_\_\_\_

**Total Coins** \_\_\_\_\_

### Currency:

\_\_\_\_\_ X \$1 = \$ \_\_\_\_\_

\_\_\_\_\_ X \$5 = \$ \_\_\_\_\_

\_\_\_\_\_ X \$10 = \$ \_\_\_\_\_

\_\_\_\_\_ X \$20 = \$ \_\_\_\_\_

\_\_\_\_\_ X \$50 = \$ \_\_\_\_\_

\_\_\_\_\_ X \$100 = \$ \_\_\_\_\_

**Total Currency** \_\_\_\_\_

**Checks** \_\_\_\_\_

**Total Cash & Checks** \_\_\_\_\_

**\*Less Beg. Cash Box** \_\_\_\_\_

**Net Proceeds** \_\_\_\_\_

Signature \_\_\_\_\_

Signature \_\_\_\_\_

Signature \_\_\_\_\_

**\*This amount remains in cash box until event is completed.**